

## Cytundeb Cyfethol

Yn unol â Rheoliadau Cyd-bwyllgor Corfforedig y Gogledd 2021 a Rheoliadau Cyd-bwyllgor Corfforedig (Cyffredinol) (Cymru) 2022, mae'r Cyd-bwyllgor Corfforedig wedi cytuno i benodi:

**Cynghorydd XXXX**, Cyngor Sir XXXX yn Aelod Cyfetholedig ar y telerau a ganlyn:

### 1. Pwyllgor/Is-bwyllgor:

Penodir yr Aelod Cyfetholedig i'r **Is-bwyllgor Trafnidiaeth Strategol**

### 2. Cyfnod

Penodir yr Aelod Cyfetholedig am gyfnod ei aelodaeth o'r Cyngor, neu am gyfnod y Cyngor p'un bynnag yw'r byrraf.

Daw'r cyfetholiad i ben os yw Aelod yn ymddiswyddo o'r is-bwyllgor neu os nad yw bellach yn dal y Portffolio Polisi Trafnidiaeth yn eu Cyngor Cyfansoddol.

Gall y CBC amrywio neu ddiddymu'r cytundeb cyfethol hwn.

### 3. Swyddogaethau

Dim ond mewn perthynas â'r swyddogaeth(au) a ganlyn y caniateir i'r Aelod Cyfetholedig weithredu:

Datblygu polisiau trafndiaeth rhanbarthol dan adran 108(1)(a) a (2A)(a) Rhan 2 Deddf Trafnidiaeth 2000, a gall wneud unrhyw beth i hwyluso neu'n sy'n gysylltiedig neu'n ffafriol i weithredu ei swyddogaethau.

### 4. Diben a Swyddogaethau

Penodir yr Aelod Cyfetholedig i'r diben(ion) yn 3 uchod ac i weithredu'r swyddogaethau a osodir yn y Cylch Gorchwyl ar gyfer yr Is-bwyllgor (gweler isod).

### 5. Hawliau Pleidleisio

## Co-option Agreement

In accordance with The North Wales Corporate Joint Committee Regulations 2021, and The Corporate Joint Committee (General)(Wales) Regulations 2022, the Corporate Joint Committee has agreed to appoint:

**Councillor XXXX, XXXX** County Council as a co-opted Member on the following terms:

### 1. Committee/Sub-Committee:

The co-opted Member is appointed to the **Strategic Transport Sub-Committee**

### 2. Term

The co-opted Member is appointed for the period of their membership of their Council, or for the term of the Council, whichever is the lesser.

Co-option ends if a Member resigns from the sub-committee or no longer holds the Transportation Policy Portfolio at their Constituent Council.

The CJC may vary or terminate the co-option agreement.

### 3. Functions

The co-opted Member may act only in relation to the following function(s):

Development of regional transportation policies under section 108 (1)(a) and (2A)(a) of Part 2 of the Transport Act 2000, and may do anything to facilitate or which is incidental or conducive to the exercise of its functions.

### 4. Purpose and Functions

The co-opted Member is appointed for the purpose of 3. above, and to carry out the functions as set out in the Terms of Reference for the Sub-Committee (see below).

### 5. Voting Rights

Mewn perthynas â'r swyddogaethau uchod, mae gan yr Aelod Cyfetholedig hawl i bleidleisio mewn cyfarfod o'r Is-bwyllgor ar unrhyw fater o fewn Cylch Gorchwyl yr Is-bwyllgor.

6. Cod Ymddygiad

Mae'r Aelod Cyfetholedig yn cytuno i gydymffurfio â'r Cod Ymddygiad Aelodau fel y mabwysiadwyd gan y CBC.

8. Cymeradwyaeth

Cytunir ar delerau'r Cytundeb Cyfethol hwn, a thrwy arwyddo mae'r aelodau'n cadarnhau nad ydynt wedi'u diarddel rhag bod yn aelod cyfetholedig ymhellach i reol.9A o Reoliadau Cyd-bwyllgor Corfforedig y Gogledd (Cymru) 2021

In respect of the above functions, the co-opted Member is entitled to vote in a meeting of the Sub-Committee on all matters within the Sub Committee's Terms of Reference.

6. Code of Conduct

The co-opted Member agrees to abide by the Code of Conduct for Members as adopted by the CJC.

8. Approval

The terms of this Co-Option Agreement are agreed, and by signing Members confirm that they are not disqualified from being a co-opted member further to reg.9A of the North Wales Corporate Joint Committee (Wales) Regulations 2021

Llofnod: Signed .....

Enw'r Aelod Cyfetholedig:  
Co-Opted Member name: .....

Dyddiedig:  
Dated: .....

## **IS-BWYLLGOR TRAFNIDIAETH STRATEGOL - CYLCH GORCHWYL**

### **Rheoliadau'r Cyd-bwyllgorau Corfforedig**

Mae Rheoliadau Cyd-bwyllgor Corfforedig y Gogledd 2021 yn darparu y bydd y CBC yn gweithredu'r swyddogaethau o ddatblygu polisïau dan adran 108 Deddf Trafnidiaeth 2000.

Mae'r Rheoliadau Cyd-bwyllgor Corfforedig (Swyddogaethau Trafnidiaeth)(Cymru) yn addasu Deddf Trafnidiaeth 2000 mewn perthynas â Chyd-bwyllgorau Corfforedig a sefydlir dan Ran 5 Deddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, lle mae swyddogaethau datblygu polisïau dan adran 108 Deddf Trafnidiaeth 2000 wedi'u cyflwyno i'r Cyd-bwyllgorau Corfforedig.

### **RÔL:**

gwneud argymhellion i'r Cyd-bwyllgor Corfforedig ar gymeradwyo ac adolygu Cynllun Trafnidiaeth Rhanbarthol a'i gyflwyno i Weinidogion Cymru i'w gymeradwyo.

gwneud argymhellion i'r Cyd-bwyllgor Corfforedig ar bolisïau i'w gweithredu gan yr awdurdodau trafniadaeth lleol yn ei ardal o Strategaeth Drafnidiaeth Cymru.

cynghori a gwneud argymhellion ar wasanaeth trafniadaeth strategol integredig a chydgyssylltiedig yn y Gogledd; drwy fonitro ac adolygu Cynllun Trafnidiaeth Rhanbarthol.

cynllunio, cydlynu a chynghori ar ymatebion rhanbarthol i gynigion Gwella Trafnidiaeth Gyhoeddus Llywodraeth Cymru.

adrodd yn rheolaidd i'r Cyd-bwyllgor Corfforedig ar gynnydd, perfformiad, canlyniadau a gofynion adnoddau.

cadw ei gynlluniau a'i bolisïau trafniadaeth rhanbarthol dan adolygiad ac argymhell unrhyw newidiadau os yw'n ystyried ei bod hi'n briodol gwneud hynny.

ymgyrdd ag unrhyw weithgareddau sy'n ategol neu'n rhesymol gysylltiedig â chyflawni'r swyddogaethau hyn

bydd gan Gadeirydd yr is-bwyllgor rôl allweddol wrth ddarparu arweinyddiaeth a chysylltiadau allweddol gyda Llywodraeth Cymru a Llywodraeth y DU yng nghyswllt gwaith yr Is-bwyllgor a'i rôl ymgynghorol wrth ddatblygu'r Cynllun Trafnidiaeth Rhanbarthol.

cynghorir yr Is-Bwyllgor gan Swyddogion y CBC a'i Swyddogion Statudol neu eu cynrychiolwyr neu ddirprwyon a benodir yn briodol.

### **Strategol**

cydlynu gweithgarwch Awdurdodau Lleol a phartneriaid eraill fel y byddai dull rhanbarthol strategol yn ei le yn y maes polisi perthnasol;

darparu cyngor strategol perthnasol i'r Cyd-bwyllgor Corfforedig;

cefnogi'r Cyd-bwyllgor Corfforedig i ddylanwadu ar bolisïau cenedlaethol a rhaglenni ariannu;

gweithredu penderfyniadau'r Cyd-bwyllgor Corfforedig; Bydd y Cyd-bwyllgor Corfforedig yn rhoi cyfarwyddyd ac yn comisiynu'r Is-bwyllgorau i ymgymryd â thasgau allweddol.

## **Rheoli Prosiectau a Rhaglenni**

cydlynu cynllunio, datblygu a chyflawni Rhaglen(ni)/Prosiect(au) perthnasol o fewn y Cylch Gorchwyl hwn;

monitro ac adolygu cynnydd ac effaith y Rhaglen(ni)/Prosiect(au) perthnasol, a chyflwyno unrhyw argymhellion i'r Cyd-bwyllgor Corfforedig.

Monitro ac adolygu lefel a defnydd adnoddau gan gynnwys staff a lle mae'n ystyried yn briodol, gwneud argymhellion i'r CBC mewn perthynas â'r materion hyn.

## **Rheoli Adnoddau**

Monitro ac adolygu lefel a defnydd adnoddau gan gynnwys staff a lle mae'n ystyried yn briodol, gwneud argymhellion i'r CBC mewn perthynas â'r materion hyn.

## **Rheoli Perfformiad**

Cydlynu adrodd am berfformiad i'r Cyd-bwyllgor Corfforedig o leiaf yn chwarterol.

## **CYFRIFOLDEBAU A'R HYN SYDD I'W GYFLAWNI:**

### **Cyfathrebu a Chodi Ymwybyddiaeth**

Bydd yr Is-bwyllgor Trafnidiaeth yn paratoi adroddiad chwarterol ar ei waith ar gyfer y Cyd-bwyllgor Corfforedig a fydd yn cynnwys:

Cynnydd ar weithredu'r Cynllun Trafnidiaeth Rhanbarthol yn cynnwys Rhaglenni a Phrosiectau unigol.

Perfformiad Ariannol y Pwyllgor

Datblygiadau sydd ar y gweill.

Bydd yr adroddiad yn ffurfio rhan o brotocol craffu cytûn a bydd ar ffurf a fydd yn hwyluso ei gyflwyno i drefniadau Craffu neu drefniadau llywodraethu eraill fel y pennir gan y Cyd-bwyllgor Corfforedig.

## **CWORWM:**

Rhaid i ddim llai na 5 aelod fod yn bresennol.

## **ADOLYGU**

Bydd yr Is-bwyllgor Trafnidiaeth yn cynnal hunan-asesiad blynyddol o'i weithgareddau o dan y Cylch Gorchwyl hwn ac yn adrodd unrhyw gasgliadau ac argymhellion i'r Cyd-bwyllgor Corfforedig ac, fel rhan o'r asesiad hwn, bydd yn ystyried a yw'n derbyn cefnogaeth ddigonol a phriodol ai peidio wrth gyflawni ei rôl ac a yw ei gynllun gwaith blynyddol yn hylaw ai peidio.

Bydd y Pwyllgor yn adolygu ei Gylch Gorchwyl yn flynyddol a gall argymhell i'r Cyd-bwyllgor Corfforedig unrhyw ddiwygiadau i'w Gylch Gorchwyl.

## **STRATEGIC TRANSPORT SUB-COMMITTEE - TERMS OF REFERENCE**

### **The Corporate Joint Committees Regulations**

The North Wales Corporate Joint Committee Regulations 2021 provide that the CJC is to exercise the functions of developing policies under section 108 of the Transport Act 2000.

The Corporate Joint Committee (Transport Functions)(Wales)Regulations modify the Transport Act 2000 in relation to Corporate Joint Committees established under Part 5 of the Local Government and Elections (Wales) Act 2021, where the functions of developing policies under section 108 of the Transport Act 2000 have been conferred on Corporate Joint Committees.

### **ROLE:**

to make recommendations to the Corporate Joint Committee on the approval and revision of a Regional Transport Plan and its submission to Welsh Ministers for approval.

to make recommendations to the Corporate Joint Committee on policies for the implementation by the local transport authorities in its area of the Wales Transport Strategy.

to advise and make recommendations on a co-ordinated joined-up and integrated strategic transportation service in North Wales; through the monitoring, and review of a Regional Transport Plan.

to plan, co-ordinate and advise on regional responses to the Welsh Government Improving Public Transport proposals.

to report regularly to the Corporate Joint Committee on progress, performance, outcomes, and resource requirements.

keeping its regional transport plans and policies under review and recommend any alterations if it considers it appropriate to do so.

to undertake any activities which are ancillary or reasonably incidental to the achievement of these functions

the chairperson of the sub-committee will play a key role in providing leadership and key relations with Welsh Government and the UK Government with regard to the work of the Sub-Committee and its advisory role in the development of the Regional Transport Plan.

the Sub Committee will be advised by Officers of the CJC and its Statutory Officers or their duly appointed representatives or deputies.

### **Strategic**

to co-ordinate Local Authority and other partner activity so that a strategic regional approach takes place in the relevant policy area.

to provide relevant strategic advice to the Corporate Joint Committee.

to support the Corporate Joint Committee to influence national policies and funding programmes.

to enact the decisions of the Corporate Joint Committee. The Corporate Joint Committee will provide direction and commission the Sub-Committees to undertake key tasks.

## **Programme & Project Management**

to co-ordinate the planning, development and delivery of relevant Programme(s) / Project(s) within these Terms of Reference.

to monitor and review progress and impact of relevant Programme(s) / Project(s), and to put forward any recommendations to the Corporate Joint Committee.

To monitor and review the level and deployment of resources including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

## **Resource Management**

To monitor and review the level and deployment of resources required including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

## **Performance Management**

To co-ordinate the reporting of performance to the Corporate Joint Committee at least quarterly.

## **RESPONSIBILITIES and DELIVERABLES:**

### **Communication and Awareness Raising**

The Transport Sub-Committee will prepare a quarterly report on its work for the Corporate Joint Committee which shall include:

Progress on implementation of the Regional Transport Plan including individual Programmes and Projects.

The Financial Performance of the Committee

Forthcoming developments.

The report shall form part of an agreed scrutiny protocol, and shall be in a format which will facilitate its submission into Scrutiny or other governance arrangements as determined the Corporate Joint Committee.

### **QUORUM:**

No fewer than 5 of the members must be present.

### **REVIEW**

The Transport Sub-Committee shall conduct an annual self-assessment of its activities under these Terms of Reference and report any conclusions and recommendations to the Corporate Joint Committee and, as part of this assessment, shall consider whether or not it receives adequate and appropriate support in fulfilment of its role and whether or not its annual plan of work is manageable.

The Committee shall annually review its Terms of Reference and may recommend to the Corporate Joint Committee any amendments to its Terms of Reference.